

Application for 'Trees on Public Property' Ordinance Permit

1. Applicant Information

Applicant Name: _____
Company/Organization: _____
Address: _____
City, State, Zip: _____
Phone #: _____
Fax #: _____
Email: _____

2. Tree(s) or Planting Location

Address: _____
Closest Intersection: _____
Other Information: _____

Where is the tree or planting location?

City Park/ Along a Street/ Other

Was the tree planted by the City of Knoxville?

Yes / No/ Don't Know

Is the tree/location between the sidewalk and road?

Yes / No

Is the tree/location within the right-of-way?

Yes / No/ Don't Know

► **Attach map of site if needed**

3. Type of Tree Work

Approximate number of trees: _____
____ Removal
____ Excavation or trenching within 10 feet of a trunk of a public tree
____ Ground disturbance within the critical root cone of a public tree (includes mulching)
____ Prune
____ Spray: _____ (spray material)
____ Fertilize: _____ (fertilizer material)
____ Plant (fill out section 4)
____ Other Activity _____

Other Information: _____

► **Attach site plans if needed**

4. Planting Information

Species _____
Cultivar _____
Planting Method _____
Size of Tree _____
Distance from driveway, alley, or intersection _____
Distance from sign _____ Type of Sign _____
How will the tree be maintained?

4. Planting Information Continued

Is the tree/location within 3 feet of a sidewalk?
Yes / No
Is the tree/location under overhead utility lines?
Yes / No
Are there underground utilities nearby?
Yes / No
Will the tree interfere with pedestrians or vehicles?
Yes / No

5. Work Dates and Agreement

Start Date: _____

Completion Date: _____

****Please note that a five (5) days notice must be given to the Urban Forester or designated official for an inspection of completed work****

The applicant shall perform all work in accordance with Trees on Public Property Ordinance, City of Knoxville Ordinance sections 14-51 through 14-64 and all other applicable ordinances.

I certify under penalty of law that I have examined and am familiar with the information submitted and believe the information to be true and accurate.

By: _____ Date: _____

Applicant Signature

► **This permit must be signed by applicant no less than 72 hours in advance of work being started.**

► **This portion is filled out by City of Knoxville**

6. Tree Protection Measures

Site Plans

1. _____ Protect designated trees with fence
2. _____ Install tree trunk protection
3. _____ Root protection required
4. _____ Root prune required
5. _____ Prune damaged roots within 24 hours
6. _____ Water designated trees
7. _____ Prune tree canopy
8. _____ Clean-up site
9. _____ Tree mitigation is required: _____

Specific Instructions: _____

By: _____ Date: _____
Urban Forester Signature (865)-215-6113

Permit Number: _____

► **The permit is not valid until Urban Forester or designated official signs the application.**



CITY OF KNOXVILLE